

FREE INQUIRY – QUESTIONNAIRE

The process: how the inquiry works

You want to recruit the best. As your partner, we monitor the Central German market for university graduates, academics and specialists in all industries and select the best applicants. We can do this with even greater precision if you provide us with detailed descriptions of the vacant position and the requirements placed in the applicant.

During a preliminary selection procedure, selectxcess pays attention to social competencies such as teamwork, durability, stability in stress situations, motivation, ability to cope with complex tasks and language skills.

Please complete the following questionnaire if your company wishes to appoint a specialist from Germany to a vacant position.

Start with your request on the applicant.

DETAILS CONCERNING YOUR COMPANY

Our company operates in the following industry:

The purpose of our company is:

We are looking to recruit someone to the position of:

This person would be responsible for the following tasks:

This person will occupy a position as:

Executive Junior manager Employee

The gross annual salary is approx.:

Place of work in Ireland:

Weekly hours of work:

Inhaber
business owner:
Akimo Markov

Firmensitz
company's headquarter:
Paunsdorfer Straße 21
D-04316 Leipzig
Germany

fon: +49.(0)341.651 26 36
mobile: +49.(0)179.943 90 87
fax: +49. (0) 341.651 38 74

Geschäftsstelle
office Dublin:
1 Wood View Mews
Glenalbyn Road
Stillorgan
South Co. Dublin
Ireland

mobile: +353.(0)87.9 21 02 78
fax: +353.(0)1.633 59 68

online:
akimo.markov@selectxcess.ie
www.selectxcess.ie

Shift work: Yes No

Weekend work: Yes No

Yearly vacation entitlement: Days

The trial period runs for months

The contract is unrestricted The contract is restricted to months

PERSONAL DETAILS CONCERNING

THE APPLICANT

We expect the following, titles, qualifications and specialist competence:

We expect the following specific competencies and skills:

We expect English language skills:

Communication in everyday situations

Knowledge of the specialist jargon in our industry

Gender: Male gender

Female gender

Gender irrelevant

Age: from to

The person selected by selectXcess should bring the following documents to the interview:

If we decide to recruit an applicant from Germany, we will, once the contracts have been signed, help him or her find temporary or permanent accommodation:

Yes No

SELECTXCESS INFORMS YOU:

The provision of accommodation is an important criterion for highly qualified executives in choosing a place of work.

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YOUR CONTACT INFORMATION

Your Company name:

Address:

BINDING CONTACT FOR SELECTXCCESS:

First Name Name

Position

Gender Mrs. Mr.

Phone Mobile

Fax E-Mail

Your additional wishes and notes:

Please, either post out
the questionnaire
to our office Dublin

1 Wood View Mews
Glenalbyn Road
Stillorgan
South Co. Dublin
Ireland

or send it via Fax:
+353.(0)1.633 59 68

or mail it to
akimo.markov@selectxcess.ie

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